

**BOARD OF SUPERVISORS**  
**Agenda Item**

<b>Meeting Date:</b>	September 7, 2016
<b>Title:</b>	Authorize the Interim County Administrator to Budget and Appropriate Transportation Impact Fees from the Central West Impact Fee Service Area Fund for the Poplar Road Phase I Improvement Project
<b>Department:</b>	Public Works
<b>Staff Contact:</b>	Christopher K. Rapp, PE., Director
<b>Board Committee/ Other BACC:</b>	Infrastructure Committee
<b>Staff Recommendation:</b>	Approval
<b>Fiscal Impact:</b>	\$137,609 from the Central West Impact Fee Service Area Fund
<b>Time Sensitivity:</b>	N/A

**ATTACHMENTS:**

1.	Background Report	2.	Proposed Resolution R16-253
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X	<b>Consent Agenda</b>		<b>Other Business</b>		<b>Unfinished Business</b>
	<b>Discussion</b>		<b>Presentation</b>		<b>Work Session</b>
	<b>New Business</b>		<b>Public Hearing</b>		<b>Add-On</b>

**REVIEW:**

X	County Administrator	<i>C. Douglas Barnes</i>
X	County Attorney	<i>Charles L. Thomas</i>
X	Finance and Budget	<i>Maria J. Penno</i>

<b>DISTRICT:</b>	Hartwood
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## **BACKGROUND REPORT**

With the adoption of Ordinance 003-32, on June 3, 2003, the Board established the Central West Transportation Impact Fee Service Area (Service Area). As a result of the analysis conducted for the Service Area, the Poplar Road Phase I Improvement Project (Project) was identified to receive funding from the collected fees. The Project is a two-lane reconstruction of Poplar Road (SR-616) from Warrenton Road (US-17) to Truslow Road (SR-652).

On March 3, 2015, Resolution R15-85 awarded the construction phase of the Project to Branch Highways, Inc. Branch Highways, Inc. has since completed the construction of the Project, and the remaining funds in the Service Area Fund are necessary to issue final construction payment. Currently, there is \$137,609 in in the Service Area Fund. No other road projects are being funded through the Service Area, and the Central West Transportation Impact Fee Service Area was eliminated by Ordinance O12-10.

Staff recommends approval of proposed Resolution R16-253, which authorizes the Interim County Administrator to budget and appropriate the remaining balance of the Service Area Fund to the Poplar Road Phase I Improvement Project Fund, to make the final payment due to Branch Highways, Inc.

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr. Government Center, Stafford, Virginia, on the 7<sup>th</sup> day of September, 2016:

MEMBERS:

- Robert “Bob” Thomas, Jr., Chairman
- Laura A. Sellers, Vice Chairman
- Meg Bohmke
- Jack R. Cavalier
- Wendy E. Maurer
- Paul V. Milde, III
- Gary F. Snellings

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION AUTHORIZING THE INTERIM COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE TRANSPORTATION IMPACT FEES FROM THE CENTRAL WEST TRANSPORTATION IMPACT FEE SERVICE AREA FUND TO THE POPLAR ROAD PHASE I IMPROVEMENT PROJECT FUND

WHEREAS, with the adoption of Ordinance O03-32, on June 3, 2003, the Board established the Central West Transportation Impact Fee Service Area (Service Area); and

WHEREAS, following the Service Area analysis, the Poplar Road Phase I Improvement Project (Project), a two-lane reconstruction of Poplar Road (SR-616) from Warrenton Road (US-17) to Truslow Road (SR-652), was identified to receive funding from the fees collected; and

WHEREAS, on March 3, 2015, the Board adopted Resolution R15-84, which awarded the Project’s construction contract to Branch Highways, Inc.; and

WHEREAS, Branch Highways, Inc., has successfully completed construction of the Project; and

WHEREAS, currently, there is approximately \$137,609 in the Service Area Fund; and

WHEREAS, these funds are needed to make the final construction payment to Branch Highways, Inc.; and

WHEREAS, there are no other road projects to be funded through the Service Area and the Service Area was eliminated by Ordinance O12-20;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 7<sup>th</sup> day of September, 2016, that the Interim County Administrator be and he hereby is authorized to budget and appropriate the remaining funds from the Central West Transportation Impact Fee Service Area Fund to the Poplar Road Phase I Improvement Project Fund.

CDB:ckr:tbm